

Name: _____ Teacher: _____

School or group: _____ Date: / /



Youth Partner Information Form for ClassBrain's Veterans' Memories Project

SS social studies	H history	E English
-----------------------------	---------------------	---------------------

Name of Organization or School: _____

Name and Title of Authorizing Official: _____

Address: _____

Contact Person for the Veterans History Project: _____

Telephone: () _____

Name of your Project/Partnership Activity (if any): _____

Fax: () _____

Approximate number of youth participants: _____

Email: _____

School Web site: http:// _____

Class Web site: http:// _____



This project kit is needed for participation in the ClassBrain's Memories Project. A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.
ClassBrain's Veterans' Memories is carried out in partnership with the Veterans History Project, created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School or group: _____ Date: / /



Biographical Data Form (part 1)

ClassBrain's Veterans' Memories Project



Everyone who records interviews in connection with ClassBrain's Veterans' Memories Project and the Library of Congress Veterans History Project, must fill out this form to ensure that interviewed veterans and civilians appear on our national registry honoring their service and participation.

(Please print clearly)

Name of Veteran/Civilian: _____

_____ Birth Date _____
month/day/year

Address _____

City _____ State _____ ZIP _____ - _____

Telephone (_____-) _____ Email _____

Place of Birth _____

Branch of Service or Wartime Activity _____

Battalion, Regiment, Division, etc. _____

Highest Rank _____ Serial# _____ (optional)

Date(s) of Enlistment/Service _____ to _____ Age _____

War(s) in which individual served _____

Locations of service _____



This project kit is needed for participation in the ClassBrain's Memories Project. A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.
ClassBrain's Veterans' Memories is carried out in partnership with the Veterans History Project, created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School or group: _____ Date: / /



Biographical Data Form (part 2)
ClassBrain's Veterans' Memories Project

SS social studies	H history	E English
--------------------------------	---------------------	---------------------

(Please print clearly)

Name of Veteran/Civilian: _____

Did the veteran sustain combat injuries? Yes _____ No _____

Medals or special service awards. If so, please list

Are photographs included? No _____ Yes _____ (If yes, please use photograph log in this kit)

Does the veteran or civilian have maps and charts that he or she would like to share with the Library of Congress?

Yes _____ (If yes, we will contact you shortly.) No _____

Does the veteran have wartime related home movies that he or she would like to share with the Library of Congress?

Yes _____ (If yes, we will contact you shortly.) No _____

Other pertinent information (optional): _____



<p>This project kit is needed for participation in the ClassBrain's Memories Project. A supplemental resource for the Movies in the Classroom: Veterans' Memories lesson.</p> <p>ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project, created by the Library of Congress American Folklife Center.</p>	<p>Page 2 of 2</p>
--	-------------------------------

Name: _____ Teacher: _____

School or group: _____ Date: / /



Audio/Video Recording Log (part 1)

ClassBrain's Veterans' Memories Project

SS social studies	H history	E English
--------------------------------	---------------------	---------------------

COLLECTOR/INTERVIEWER _____

Address _____

City _____ State _____ ZIP _____ - _____

Telephone (_____) _____ email _____

Name and birth date of veteran or civilian as it appears on the recording label and the Biographical Data Form

Recording format (please check)

Video _____ Type: 1/2 inch vhs _____ 8mm _____ High-8 _____ Digital _____ Other _____

Audio _____ Type: cassette _____ Digital (DAT) _____ CD _____ Other _____

If audio, is the cassette recorded on both sides? Yes _____ No _____

Date of Recording _____

Where Recording Was Created _____

Where Recording Is Stored _____

Corresponding materials: Have you included materials other than the recording?

Number of photographs _____

Written materials _____ Please describe _____

Other (please describe) _____



This project kit is needed for participation in the ClassBrain's Memories Project.
 A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project, created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School or group: _____ Date: / /



Photograph Log

ClassBrain's Veterans' Memories Project

SS
social
studies

H
history

E
English

COLLECTOR/INTERVIEWER _____

Photoprints should be numbered with a soft (no.1) pencil on the back of the photo on the lower right corner. If the photo back is too slick to write on, enclose the photo in a labeled envelope. Please do not use pen or marker to label prints. Slides may be numbered on the frame housing. CDs should be labeled with the photographer's name and the name and birth date of veteran or civilian as it appears on the recording label and the Biographical Data Form. Photographers should sign a release form when possible. Continue on additional sheets as needed.

Photograph # _____

Place _____ Date _____

Person(s) left to right _____

Description _____

Photographer (if known) _____

Photograph # _____

Place _____ Date _____

Person(s) left to right _____

Description _____

Photographer (if known) _____



This project kit is needed for participation in the ClassBrain's Memories Project. A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project, created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School or group: _____ Date: / /



Photograph Log (additional pages) ClassBrain's Veterans' Memories Project

SS social studies	H history	E English
--------------------------------	---------------------	---------------------

COLLECTOR/INTERVIEWER _____

Photograph # _____

Place _____ Date _____

Person(s) left to right _____

Description _____

Photographer (if known) _____

Photograph # _____

Place _____ Date _____

Person(s) left to right _____

Description _____

Photographer (if known) _____

Photograph # _____

Place _____ Date _____

Person(s) left to right _____

Description _____

Photographer (if known) _____



This project kit is needed for participation in the ClassBrain's Memories Project.
 A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project,
 created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School
or group: _____

Date: / /



Manuscript Data Sheet (part 1)

ClassBrain's Veterans' Memories Project



Please complete the following form when donating letters, diaries, and other printed and handwritten manuscripts to the Veterans History Project. It is to be used in conjunction with the required Checklist, Biographical Data Form, and Veteran's Release Form.

1. Name of collector _____

Address _____

City _____ State _____ ZIP _____ - _____

Telephone (_____-) _____ Email _____

2. Full name and life dates (birth-death) of the person about whom the manuscripts relate. In most instances, this person is the veteran or civilian whose name appears on the Biographical Data Form.

Name _____

Date of birth _____ Date of death _____

3. Types and dates of manuscripts submitted, for example: Diary, 20 November 1942-17 February 1944; Service records, 1951-1953; Letters, 1969-1972; Commendations, 1991; Unpublished memoir, 2001; etc.

4. Number of items. Please indicate whether this is an exact or estimated figure.



This project kit is needed for participation in the ClassBrain's Memories Project.
A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project, created by the Library of Congress American Folklife Center.

Page

1 of 3

Name: _____ Teacher: _____

School
or group: _____

Date: / /



Manuscript Data Sheet (part 3)

ClassBrain's Veterans' Memories Project

SS
social
studies

H
history

E
English

Name of collector _____

7b. What historical time periods and theaters of war are covered? _____

7c. What are the most interesting or important topics and events described in these documents? _____

8. Have any of these materials been published or have copies of them been donated elsewhere? If so, please provide full citation of the publication or the location of the copies. _____



This project kit is needed for participation in the ClassBrain's Memories Project.
A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans' History Project,
created by the Library of Congress American Folklife Center.

Name: _____ Teacher: _____

School
or group: _____

Date: / /



Project Checklist

ClassBrain's Veterans' Memories Project

SS
social
studies

H
history

E
English

PLEASE RETURN THIS CHECKLIST WITH YOUR INTERVIEW

Before submitting your recordings to the Veterans History Project at the American Folklife Center of the Library of Congress, be sure you have included the following:

- _____ 1. Recorded interview, not to exceed 90 minutes. Plastic tabs should be removed from audio or video cassettes to prevent recording over them. Cassettes must be labeled with the full name of the veteran or civilian interviewee and his or her birth date (month/day/year).
- _____ 2. Completed biographical data sheet for each veteran or civilian interviewee (see the Biographical Data Form).
- _____ 3. Release form signed by each veteran or civilian interviewed (see the Veteran's Release Form)
- _____ 4. Release form signed by the person(s) producing the recording. This includes interviewers, recording operators, and photographers (see the Interviewer's Release Form).
- _____ 5. Recording log (see the Audio and Video Recording Log).
- _____ 6. Photographs (not more than twenty). Photoprints should be numbered and dated on the back lower-right corner using a soft (no.1) pencil. For slick prints where it is difficult to write on the back, enclose them in individual labeled envelopes. Please do not write on prints with a pen or marker. Slides may be labeled on the frame. Scrapbooks and photograph albums containing more than twenty images are acceptable, but donors are encouraged to describe the contents as fully as possible.
- _____ 7. Description of each photograph (see the Photograph Log).
- _____ 8. Release form signed by the photographer(s) (see the Interviewer's Release Form).
- _____ 9. Selected letters, diaries, and other printed and handwritten manuscripts relating to the veteran or civilian war worker.
- _____ 10. Description of the manuscripts (see the Manuscript Data Sheet).



This project kit is needed for participation in the ClassBrain's Memories Project.
A supplemental resource for the **Movies in the Classroom: Veterans' Memories** lesson.

ClassBrain's Veterans' Memories is carried out in partnership with the Veterans History Project, created by the Library of Congress American Folklife Center.

Page

1 of 1